

How To eFile Subsequent Domestic Violence Restraining Order

Documents

1. Navigate to <u>https://portal.solano.courts.ca.gov:8443/</u>



2. Click "Login" or "Register" if you do not already have an account.





3. Complete the "Math question" field.

Create new account	Log in	Request new password	
mail *			
Bgmail.com	m)
ter your e-mail address.			
assword *			
iter the password that acco	mpanies your	e-mail.	
CAPTCHA			
This question is for testing	whether or n	t you are a human visitor and to prevent autom	nated spam submissions.
Math question * 8 + 0 =	-		
	Alexandread and	er the result, E.g. for 1+3, enter 4.	

4. Click "Log in"

User account	L	lser	account	
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-mail *						
@gmail.co	m					
nter your e-mail address						
assword *						
nter the password that acco	ompanies your	e-mail.				
CAPTCHA						
This question is for testing	whether or n	ot you are a human vi	sitor and to prevent a	utomated spam submiss	sions.	
Math question * 8 + 0						
8						
0						
	the second second second	er the result. E.g. for 1	1+3. enter 4			



- 5. Click "Case Access"
 - To obtain access to your case, contact the clerk's office for a Security Token.
 - Refer to the <u>Home</u> page for instructions on how to obtain access, the required rules and identification required.

Home Case Search	Calendar Search Case Access My Cases	
Filings	Get Case Access	
Domestic Violence Filing	Get Access to a Case	
Gun Violence Filing	Case Number *	
	Security Token *	

6. Enter your Case Number and Security Token (security token must be requested from the clerk's office and will be sent via email)

Home Case Search	Calendar Search Case Access My Cases	
Filings	Get Case Access	
 Domestic Violence Filing 	Get Access to a Case	
Gun Violence Filing	Case Number*	
	Security Token	



- 7. Click "My Cases"
 - For users that already have security token access.



8. Select "My Existing Cases" and click "View Case"





9. Click "Add Domestic Violence Filing" to file a subsequent or competing request in an existing case. Example DV-100, DV-109 and DV-100.

 Parties 		
Туре	son Seeking Order Mouse, Mickie rson to be Restrained Mouse, Minnie equest for Domestic Violence Restraining Order into this case, click the Add Domestic Filing	Represented By
E. Petition - DV Prevention w/o Minor Child filed	i on 03/11/2025	
Pet/Person Seeking Order	Mouse, Mickie	
Res/Person to be Restrained	Mouse Minnie	
To file a DV-100 Request for Domestic Violence F button. Add Domestic Violence Filing To file a subsequent document into this case, cli button.	Restraining Order into this	

10. Click "Add Domestic Violence Document to Existing Case" to file a Proof of Service, Response or other supporting documents.

~ Parties		
Туре	Name	Represented By
E. Petition - DV Prevention w/o Minor Child file	d on 03/11/2025	
- Pet/Person Seeking Order	Mouse, Mickie	
Res/Person to be Restrained	Mouse, Minnie	
To file a DV-100 Request for Domestic Violence button.	Restraining Order into this o	case, click the Add Domestic Filing
Add Domestic Violence Filing		

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11. Select from the dropdown menu the appropriate filing type i.e. Proof of Service or Response.



12. Example of Document List.





13. "Filed by" is the name of the party type filing the document.

Iome Case Search	Calendar Search Case Access My Cases Logo
Filings	Add Domestic Violence Document to Existing
Domestic Violence	Case
Gun Violence Filing	Add Subsequent Document (Select appropriate Filing)
	Select Document from Dropdown [*] 244154 - DV-120 Response 1 Filed By* Upload PDF* Choose File No file chosen

14. Example of party types.





- ALIFORNIP Case Search Calendar Search Case Access Home My Cases Logout Add Domestic Violence Document to Existing Filings Case Domestic Violence Filing · Gun Violence Filing Add Subsequent Document (Select appropriate Filing) Select Document from Dropdown* 244154 - DV-120 Response tr RESPR - Res/Person to be R * Filed By* Choose File No file chosen Upload PDF* A Proceed
- 15. Click the "Upload PDF" field and "Choose File"

16. Click "Proceed"





17. The green banner is confirmation that your form has been submitted for review.

9 HIL CALIFORN	TE OF							
Home Case Search	Calendar Se	arch Case Access	My Cas	es				Logout
Filings • Domestic Violence Filing • Gun Violence Filing		ACCOUNT In is submitted. The refere		er for your submission is				. ×
	Q Case	Search						
	Case Number	Case Name	eFiling Title	Category	Filing Date	Role	Status	Action
	FL25- 00008	Mickie Mouse vs. Minnie Mouse	Case_3	DV Prevention w/o Minor Child	03/11/2025	Filing Party	EFILED	View Case
	FL25- 00007	Mickie Mouse vs. Minnie Mouse	Case_2	DV Prevention w/o Minor Child	03/07/2025	Filing Party	OPEN	View Gase
	EI DE	Miekie klasses ve Minnis I	Coro 1	DV Draumstion win Minor	00/07/0005	Cilina		Constant of the local division of the local

18. To view documents filed or submitted click "View Case"

						100		
• Domestic Violence	My A	ccount						
Gun Violence Filing	Your form	<mark>n is su</mark> bmitted. The refere	ence numb	er for your submission is	: 5c4666e1	3902		×
	Account	My Existing Cases	My U	nsubmitted Drafts Ca	art Payn	nents		
	Q Case	Search						
	Case Number	Case Name	eFiling Title	Category	Filing Date	Role	Status	Action
	FL25- 00008	Mickie Mouse vs. Minnie Mouse	Case_3	DV Prevention w/o Minor Child	03/11/2025	Filing Party	EFILED	View Case
	FL25- 00007	Mickie Mouse vs. Minnie Mouse	Case_2	DV Prevention w/o Minor Child	03/07/2025	Filing Party	OPEN	View Case
	FL25- 00006	Mickie Mouse vs. Minnie J Mouse	Case_1	DV Prevention w/o Minor Child	03/07/2025	Filing Party	EFILED	View Case



19. Click "Documents"

20 HIL CALIFORN	ATEOR			
Home Case Search	Calendar Search Case Access	My Cases		Logout
Filings • Domestic Violence Filing • Gun Violence Filing	FL25-00008 Mickie Mouse vs. Minnie Mouse Hall of Justice Case JP Filings Docum Appeals JP Case Transfer Summary JP	ents JP Events JP Exhibit	s JP Special Status JP	
	Туре	Name	Represented By	
	E Petition - DV Prevention	w/o Minor Child filed on 03/11/2025		
	- Pet/Person Seeking	Order Mouse, N	lickie	
	L Res/Person to be Re	estrained Mouse, N	<i>d</i> innie	

20. The document will show "eFiling Pending Acceptance" until reviewed by staff.

omestic Violence	Hall of Justice									
ling	Case JP	Filings	Documents JP	Events JP	Exhibits JP	Special Status JP				
iun Violence Filing	Appeals JP	Case	Transfer							
	Documents									
	~ Documents									
	Filed	1	Description	Filed By						
	📋 FL25-00008 : Mickie Mouse vs. Minnie Mouse									
		e Petition	DV Prevention w/o Min	nor Child filed on 0	3/11/2025					
	03/2	03/21/2025 Otde: eFiling Pending Acceptance								
	03/1	Request for Order/DV TRO/Domestic Violence EFILED 03/11/2025								
	03/1	Pet/Person Seeking Order								
	03/1	L. 1/2025	OSC and TRO TRO	O/Domestic Violen	ce EFILED	Pet/Person Seeking Order				

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21. To see images of filed documents click the magnifying glass icon. If you are denied access, contact the division on how to gain token access to the file. See California Rules of Court, Rule 2.515 for details.

Anneals IP	Case	Transfer					
Abbenia u	0000	(individual)					
Documents							
~ Docume	nts						
Filed		Description			Filed By	Filed By	
ė FL	25-00008	Mickie Mouse vs. Minr	ie Mouse				
1	Petition	DV Prevention w/o Mi	nor Child filed on 0	3/11/2025	1		
03/21	2025	DV-120 Response to Request for Domestic Violence Restraining Order eFiling Pending Acceptance			estraining Res/Person to be Restrained	8	
03/11	2025	Request for Order/DV TRO/Domestic Violence EFILED			Pet/Person Seeking Order	8	
03/11	2025	TRO and Notice of Hearing/DV EFILED			Pet/Person Seeking Order	8	
03/11	2025	OSC and TRO TRO/Domestic Violence EFILED			Pet/Person Seeking Order	3	
	 ✓ Docume Filed i i 0.3/21 0.3/11/ 0.3/11/ 	Documents ✓ Documents Filed ⊕ Petition 03/21/2025 03/11/2025 03/11/2025	Filed Description FL25-00008 : Mickie Mouse vs. Minr E Petition - DV Prevention who Mi DV-120 Response 03/21/2025 Order eFiling Pen 03/11/2025 TRO and Notice of 03/11/2025 OSC and TRO TR 	Filed Description	Filed Description	Filed Description Filed By FL25-00008 : Mickie Mouse vs. Minnie Mouse Petition - DV Prevention w/o Minor Child filed on 03/11/2025 Oxfer eFiling Pending Acceptance Restrained Restrained Request for Order/DV TRO/Domestic Violence EFILED Pet/Person Seeking 03/11/2025 OSC and TRO TRO/Domestic Violence EFILED Pet/Person Seeking OSC and TRO TRO/Domestic Violence EFILED Pet/Person Seeking OSC and TRO TRO/Domestic Violence EFILED Pet/Person Seeking 	

22. Click "Logout"

